

ASIAN PACIFIC DEVELOPMENT CENTER

JOB DESCRIPTION

Job Title:	Vietnamese Community Navigator
Classification:	Full Time or Part-time Salary*
Reports To:	Senior Clinical Supervisor
Program/Dept.:	Behavioral Health Clinic
Salary Range:	\$

I. PRIMARY PURPOSE AND FUNCTION

The community navigator is an essential part of the Asian Pacific Development Center’s (APDC’s) Specialty Behavioral Health Clinic. The community navigator helps refugee & immigrant community members to access APDC’s behavioral health and integrated care services. We consider the community navigator to be the “cultural broker” providing the trusted bridge between community members/clients and behavioral health/integrated service providers. This navigator position will work closely with the clinician to expand and deliver behavioral health services to Vietnamese community members in the Denver Metro area.

II. RESPONSIBILITIES

Duties and Responsibilities:

1. Receive on-going training and interdisciplinary team support from clinical supervisor, program coordinator, clinicians, peers, psychiatrist, and medical providers.
2. Help identify, understand, and address the needs of the Vietnamese refugee/immigrant community.
3. Reduce barriers to refugee behavioral health service access by assisting with transportation, making reminder calls, and encouraging regular attendance to appointments.
4. Help conduct initial screenings/interviews for refugees identified as at-risk or high-risk for behavioral health issues.
5. Provide language interpretation to clients receiving behavioral health services such as individual counseling, psychiatric medication follow up, psychosocial skills and wellness groups.
6. Help translate health and mental health education material into Vietnamese language.

7. Link clients and their families to various community resources, monitoring/follow-up, referrals, advocacy, service planning and crisis management. This may involve various telephone contact, home visits, case staffing /meetings, and written reports or correspondence.
8. Provide outreach/education to the Vietnamese community by sharing information about APDC's full range of integrated care programs and services, with emphasis on behavioral health and primary care services. Provide information on how to access these services.
9. Advocate for patients and provide cultural education/training for providers.
10. Assist with other administrative tasks and projects as needed.

Qualifications:

- Language fluency in English and Vietnamese
- Medical interpretation certification OR willingness/ability to become certified through APDC certification program
- High school diploma, GED, or equivalent
- At least one year of direct service provision in human services/navigation.
- First hand cultural knowledge as a member/leader in local Vietnamese community in Colorado
- Ability to build trusting relationships with community members and act as advocate for and liaison between refugees and a diverse network of providers
- Skilled at facilitating client and family engagement
- Good listening, oral, and written communication skills
- Ability to multi-task and operate well in a fast-paced environment
- Ability to give and take direction accurately, efficiently and flexibly
- Basic computer skills

If interested, please forward resume and cover letter to:

ThanhTNguyen@apdc.org with the subject line: **Community Navigator**

Position open until filled.

Equal Employment Opportunity:

The Asian Pacific Development Center does not discriminate on the basis of race, color, creed, nationality, sex, age, or disability.

The Asian Pacific Development Center is a 501(c) 3 community-based organization that has been operational since 1980.